

Institute of Information Technology & Management

July 29, 2016

NOTICE/ACAD/283


ORIENTATION PROGRAMME

MCA, MBA, BCA(1st & 2nd Shift) & BBA(1st & 2nd Shift) Programme

On Aug 01, 2016

All faculty members and staff are informed that the **Orientation Programme** for the new entrants of 2016-17 batches in respect of MCA, MBA, BCA(1st & 2nd Shift), BBA(1st & 2nd Shift) is planned on **Aug.01, 2016** as per the following schedule.

S. No.	Time	Activity/Venue	Person(s) Responsible
1.	10.00-10:50 am	Reception and directing the students to the respective classrooms	Mentors
2.	10.50-1100 am	Registration in the respective classrooms. (After registration class mentors are to direct the students to the basement)	By respective Programme Directors & Class Mentors
3.	1100-1200 am	1. General briefing At the basement	Management (HOD) IT (HOD) All faculty members who are not engaged in classes are to be seated in basement.


Dr. Rachita Rana
Director

Distribution:

1. Chairman Sir, for Information please
2. Notice Board