

Institute of Information Technology & Management

July 29, 2017

NOTICE/ACAD/06

ORIENTATION PROGRAMME

MCA, MBA, BCA(1st & 2nd Shift), BBA(1st & 2nd Shift) & B.Com.(Hons.) Prog.

On Aug 01, 2017

All faculty members and staff are informed that the Orientation Programme for the new entrants of 2017-18 batches in respect of MCA, MBA, BCA(1st & 2nd Shift), BBA(1st & 2nd Shift) & B.Com.(Hons.) is planned on Aug.01, 2017 as per the following schedule.

S. No.	Time	Activity/Venue	Person(s) Responsible
1.	10:00-10:15 am	Reception and directing the students to the respective classrooms	Mentors
2.	10:15-11:00 am	Registration in the respective classrooms. (After registration class mentors are to direct the students to the basement)	By respective Programme Directors & Class Mentors
3.	11:00-12:00 am	1. General briefing At the basement	Management (HOD) IT (HOD) All faculty members who are not engaged in classes are to be seated in basement.


Dr. Rachita Rana
Director

Distribution:

1. Chairman Sir, for Information please
2. Notice Board